InternshipDesk (StageLoket) mediates between students and (graduation)internships at interesting organizations. InternshipDesk is intended for students attending IT (related) studies at university or HBO level.

This initiative is supported by universities and higher education institutes, including University of Amsterdam and VU
In cooperation with educational institutions and organizations we have launched a new initiative (InternshipDesk/StageLoket) in June 2015 to strengthen the link between educational institutions and organizations.

Internshipsdesk mediates between interns and (graduation)internships.

In order to help students effectively in finding the appropriate internship, we partnered up with several Masters and Bachelor programmes:

**Masters**
- Information Studies (UvA)
- Information Science (VU)

**Bachelors (3rd and 4th year)**
- System & Network Engineering (Hogeschool Utrecht)
- Business & IT Management (Hogeschool Utrecht)
- Technische Informatica (Hogeschool Utrecht)
- Software & Information Engineering (Hogeschool Utrecht)
- Mathematical Engineering (InHolland)
- Business & IT Management (InHolland)
- Technische Informatica (InHolland)
- Informatica (InHolland)

www.internshipdesk.nl
Why you should sign up?

Challenging internships at interesting organizations
• We have access to and close cooperation with interesting organizations

Fitting your needs
• We will contact you to discuss your interests, your learning objectives and opportunities
• We will bring you in contact with appropriate organizations

Quick and flexible
• We will assist you during the process, so you are well prepared for your application
• We will inform organizations about your interests and the requirements of your university or education institute.

Internshipdesk cooperates closely with universities and higher education institutes

www.internshipdesk.nl

What do we Do

1. **InternshipDesk maps your requirements:**
   • When do you need to start with your internship?
   • Which themes and topics have your interests?
   • Your preference for (type of) organizations

2. **We inform organizations about your University and your interests**
   • Which students are available?
   • Curriculum of concerned Master/Bachelor study’s
   • Timing & period of your internship
   • Additional requirements of your internship

3. **We inform your university about the organizations needs**

4. **Based on the information provided by you and the organizations InternshipDesk will bring you in contact with the right organizations**

5. **We will help you to prepare for an interview**
   • Resume and motivationletter
   • Information about your internship and about the organization

6. **We maintains contact with you and your university both during the matching process and during your internship**

www.internshipdesk.nl
How to find an internship: The Process

1. Sign up at www.internshipdesk.nl
2. Contact organizations
   - Kind of internship
   - Preferences
   - Region
   - Resume
   - Explanation about next steps
3. Contact with organizations
   - Providing information about organization
   - Introducing at organizations
   - Motivation letter and resume
4. Start internship
5. Evaluation

www.internshipdesk.nl

www.internshipdesk.nl

Phonenumber InternshipDesk: 06 45132459
How to sign up?

Registration form

Are you looking for an internship and could you use some help? Then sign up here at the internshipdesk ‘StageLoket’.

StageLoket mediates between students and (graduation)internships at interesting organizations. StageLoket is intended for students attending IT (related) studies at university or HBO level.

After your registration we will contact you within 3 or 4 days to discuss the possibilities and next steps.

Fields with a * are obliged.

- **Name**: e.g. Jan Jansen
- **Address**: e.g. Amsterdam
- **E-mail**: e.g. jan@jansen.com
- **Phone Number**: e.g. 06 12 34 56 78
- **Institute**: e.g. University of Amsterdam
- **Study**: e.g. Business & IT Management

Send registration

---

www.internshipdesk.nl

Phonenumber InternshipDesk: 06 45132459